

Implementation Schedule for Master Plan Recommendations

Short-Term: Recommendations to be implemented within the first year after adopting the Master Plan.

Mid-Term: Recommendations to be implemented within two to four years after adopting the Master Plan.

Long-Term: Recommendations that will take five years or longer to be implemented.

Ongoing: Recommendations that you will need to attend to every year on an ongoing basis.

<u>Recommendations – Housing</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Substandard Housing</u> : Responsible Municipal Entity – The Planning Board, Board of Selectmen, Board of Health and Code Enforcement Officer			X	
<u>Establish a Local Housing Partnership</u> : Responsible Municipal Entity - The Board of Selectmen.		X		
<u>Establish a local Affordable Housing Trust Fund</u> : Responsible Municipal Entity - The Board of Selectmen.		X		
<u>Adopt Standards for Accessory Apartments</u> : Responsible Municipal Entity - The Planning Board.		X		
<u>Major ANR Residential Development Review</u> : Responsible Municipal Entity - The Planning Board.		X		
<u>Chapter 40-B Housing Proposals</u> : Responsible Municipal Entity - The Zoning Board of Appeals.	X			
<u>Inclusionary & Incentive-Based Zoning</u> : Responsible Municipal Entity - The Planning Board.		X		
<u>Senior Housing</u> : Responsible Municipal Entities - The Planning Board in conjunction with the Board of Selectmen.		X		

<u>Recommendations – Housing</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Housing in the Town Center</u> : Responsible Municipal Entities - The Planning Board in conjunction with the Board of Selectmen.	X			
<u>Cluster Housing/Open Space Subdivisions</u> : Responsible Municipal Entity - The Planning Board.	X			
<u>Erosion Control Standards</u> : Responsible Municipal Entity - The Planning Board.		X		
<u>Planning Board Procedural Training</u> : Responsible Municipal Entity - The Planning Board.				X
<u>Increase Planning Board Fee Schedule</u> : Responsible Municipal Entity - The Planning Board.	X			
<u>Use Non-Regulatory Means to Promote Homeownership</u>			X	
<u>Recommendations – Economic Development</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Traditional New England Village Zoning</u> : Responsible Municipal Entity – The Planning Board.	X			
<u>Establish a Local Economic Development Committee</u> : Responsible Municipal Entity - The Board of Selectmen.		X		
<u>Limit the Amount of Commercial Floor Space Per Business</u> : Responsible Municipal Entity - The Planning Board.	X			
<u>Quinebaug-Shetucket Rivers Valley National Heritage Corridor</u> : Responsible Municipal Entities - the Board of Selectmen and potentially a local Economic Development Committee.		X		

<u>Recommendations – Economic Development</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Increase Economic Development in the Town Center Area:</u> Responsible Municipal Entities - The Planning Board, Board of Selectmen and potentially a local Economic Development Committee.		X		
<u>Conduct a Feasibility Study for a Business/Industrial Park Within a Portion of the Route 49 Commercial District:</u> Responsible Municipal Entities - The Planning Board, Board of Selectmen and potentially a local Economic Development Committee.		X		
<u>Develop a Computerized Database of Available Commercial Properties:</u> Responsible Municipal Entities - Master Plan Committee (until an Economic Development Committee is formed) and the Board of Assessors.			X	
<u>Tax Increment Financing:</u> Responsible Municipal Entity - The Board of Selectmen.			X	
<u>Recommendations – Town Government</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Shared Administration for Land Use Committees:</u> Responsible Municipal Entities – The Planning Board, Zoning Board and Conservation Commission in conjunction with the Board of Selectmen and Finance Committee.	X			
<u>Capital Improvement Plan:</u> Responsible Municipal Entities - The Board of Selectmen and Finance Committee.	X			
<u>Water System Expansion Policy – Establish Definitive Service Area:</u> Responsible Municipal Entities - The East Brookfield Water Department in conjunction with the Planning Board and Conservation Commission.		X		

<u>Recommendations – Town Government</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Prepare an ADA Transition Plan for All Municipal Buildings and Facilities:</u> Responsible Municipal Entity - The Board of Selectmen.		X		
<u>Establish a Master Plan Implementation Committee:</u> Responsible Municipal Entities - The Board of Selectmen in consultation with the Master Plan Committee.	X			
<u>Expand the Capacity of the Town’s Website:</u> Responsible Municipal Entities - The Board of Selectmen in conjunction with the Technology Committee.		X		
<u>Completely Overhaul the Zoning Bylaw and Subdivision Regulations:</u> Responsible Municipal Entities - The Planning Board with input from the Zoning Board of Appeals and Building Inspector.	X			
<u>Improve Coordination Between Municipal Departments:</u> Responsible Municipal Entity - The Board of Selectmen.				X
<u>Promote Two-Way Communication Between Citizens and Town Government:</u> Responsible Municipal Entities - The Board of Selectmen in conjunction with all of East Brookfield’s municipal departments and boards/commissions/ committees.				X
<u>Investigate the Need for a Town Administrator:</u> Responsible Municipal Entity - The Board of Selectmen.		X		
<u>Recommendations – Transportation</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>New Subdivision Road Width Standard:</u> Responsible Municipal Entities - The Planning Board and Highway Department.	X			
<u>Update the 1999 Pavement Management Study:</u> Responsible Municipal Entity - The Highway Department.		X		

<u>Recommendations – Transportation</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Bus Service</u> - Responsible Municipal Entity - The Board of Selectmen and East Brookfield’s representatives to the WRTA.		X		
<u>Park & Ride Facility</u> - Responsible Municipal Entity - The Board of Selectmen and East Brookfield’s representatives to the WRTA.		X		
<u>Train Service</u> - Responsible Municipal Entity - Board of Selectmen.			X	
<u>Trail Development</u> - Responsible Municipal Entity - The Conservation Commission working in conjunction with the Board of Selectmen.		X		
<u>Utility Work</u> : Responsible Municipal Entity - The Highway Department.			X	
<u>Communication</u> : The Town’s representatives to the WRTA and the CMRPC.				X
<u>Create a Walkable Town Center</u> : Responsible Municipal Entity - The Planning Board in conjunction with the Board of Selectmen and the Highway Department.		X		
<u>Local Scenic Roads Bylaw</u> : Responsible Municipal Entity - The Planning Board in consultation with the Highway Department, Tree Warden, Conservation Commission and Board of Selectmen.		X		
<u>Adopt Minimum Safety Standards for Private Roads</u> : Responsible Municipal Entity - The Planning Board in conjunction with the Highway Department, Fire Department and ambulance service.	X			
<u>Recommendations – Land Use</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Investigate the State’s Community Preservation Act</u> : Responsible Municipal Entities - The Board of Selectmen working in conjunction with the Master Plan Committee.	X			

<u>Recommendations – Land Use</u>	<u>Short-Term</u>	<u>Mid-Term</u>	<u>Long-Term</u>	<u>Ongoing</u>
<u>Adopt Provisions for Backland Development</u> : Responsible Municipal Entity - The Planning Board or Zoning Board of Appeals depending on whether such lots are allowed by right or by Special Permit.		X		
<u>Work With Area Land Trusts</u> : Responsible Municipal Entity - The Conservation Commission or the Master Plan Implementation Committee.	X			
<u>Investigate Creating a Local Land Bank</u> : Responsible Municipal Entities - The Board of Selectmen, Master Plan Committee and Conservation Commission.		X		
<u>Investigate Options for Providing Municipal Sewage Disposal for the Town Center</u> : Responsible Municipal Entity - The Board of Selectmen.	X			
<u>Expand Economic Development Options</u> : Responsible Municipal Entity - The Planning Board.		X		
<u>Adopt Design Standards as part of the Site Plan Review Process</u> : Responsible Municipal Entity: The Planning Board.	X			
<u>Digitize the Town’s Tax Maps</u> : Responsible Municipal Entity – The Planning Board and Tax Assessor.		X		
<u>Revise the Town’s Gravel Removal Bylaw</u> : Responsible Municipal Entity- The Highway Department.		X		